

The Hanger Hill (East) Residents' Association

Notice of Extraordinary (Special) General Meeting and Annual General Meeting

HHERA Extraordinary (Special) General Meeting: Thursday 19 April 2007
Hall of the Church of the Ascension, Beaufort Road, Ealing W5 at 7:30 p.m.

Agenda

To consider and ratify changes to the Constitution developed by a residents' working party and members of the Committee, shown in **bold type**/~~strike through~~ in the draft revised Constitution - see below.

Proposed changes to the constitution of the Hanger Hill (East) Residents' Association are set out below and are indicated in **bold type** or ~~strike through~~ to clearly and simply identify the amendments. These amendments will be considered at an **Extraordinary (Special) General Meeting** on 19 April 2007.

HANGER HILL (EAST) RESIDENTS' ASSOCIATION RULES CONSTITUTION OF THE ASSOCIATION (REVISED 1987/1997)

1. The Association shall be called "The Hanger Hill East Residents' Association" hereinafter called "the Association" or "HHERA".
2. Membership of the Association is open to all residents of the Hanger Hill Estate, being the area bounded by Hanger Lane, Western Avenue, the Piccadilly Line between Park Royal and North Ealing stations, and Queens Drive (**including Queens Parade**). **At meetings of the Association any person not named on the published electoral roll may be asked to provide a utility bill not more than three months old as proof of residence and a passport or driving licence as proof of identity. Failure to provide either or both of these documents will render the person concerned ineligible to vote.**
3. The object of HHERA is to serve and protect the interests of the residents of the Hanger Hill Estate and to protect, improve and further the amenities of the Estate.
4. The officers of the Association shall comprise a Chairman, **a Vice Chairman**, a Secretary and a Treasurer. Other posts may be designated **by the Committee** to serve the needs of the Association as occasion demands.
5. The business of the Association shall be arranged by a Committee elected at the Annual General Meeting. **The Committee shall consist of a maximum of eleven members. Every nomination for the Committee shall be proposed and seconded by a member of the Association and shall contain a confirmation by the nominee that he/she is willing to stand. Nominations shall be submitted in writing to the Secretary at least seven days before the AGM. Unless the Chairman considers it to be unnecessary, an election shall be determined by a paper ballot with the eleven nominees who receive the highest number of votes being elected.**
6. The officers of the Association shall be elected by the Committee from amongst their members at the first Committee meeting following the AGM. In the event of any member dying or ~~retiring~~ **resigning**, the Committee may ~~elect~~ **co-opt** another member of the Association to sit on the Committee for the period until the next AGM.
7. The Annual General Meeting of the Association shall **normally** be held in the month of April each year. Three weeks' notice shall be given of the AGM. A special meeting of the Association may be called **by the Committee** if 10 or more members of the Association request in writing a meeting stating the purpose of the meeting. Such a meeting shall be held within 28 days of the receipt of such a request **or at a time mutually agreed between the parties.**
8. The Committee shall meet as often as the Committee members deem necessary but this should be at least twice a year. If a Committee member does not attend two meetings consecutively without any apology, it will be deemed that he, or she, no longer wishes to serve, **will automatically be retired from the committee** and he, or she, will be advised accordingly.
9. At each AGM, all members of the Committee shall retire but shall be eligible for re-election.
10. At the AGM **or special meeting**, all members of the Association including the Chairman shall have one vote. The Chairman shall in the case of an equality of votes have a second, or casting vote.
11. Any member wishing to move a resolution at the AGM shall give notice in writing to the Secretary not less than 7 days before the date of the meeting.

12. Minute books shall be kept by the Association and the Secretary shall enter a record of all proceedings and resolutions.

13. All funds raised for or on behalf of the Association shall be applied to further the object of the Association and for no other purpose. The Treasurer shall keep proper accounts of the finances of the association. Expenditure above £100 must be authorised by the Committee.

14. The accounts of the Association shall be audited once a year by two auditors elected at the AGM each year. The financial year of the Association ends on 31 December.

15. Any funds at the disposal of the Association should be held in a bank or building society. In the event of the Association ceasing to operate, such funds, archives and any other materials or interests shall be made over to a suitable adjacent residents' association and will not be redistributed.

16. The Committee shall have the power to co-opt members of the Association onto the Committee **(subject to the maximum number specified in paragraph 5 above).**

17. ~~These rules~~ **This constitution** may be added to, repealed or amended by a resolution at any Annual or special general meeting, notice of which **will be as set out in paragraph 7 above, and** shall have contained particulars of the **proposed** modifications.

**HHERA Annual General Meeting: Thursday 19 April 2007
Hall of the Church of the Ascension, Beaufort Road, Ealing W5
at approximately 8.15 p.m. immediately following E(Special)GM.**

Agenda

1. Chairman/secretary's report
2. Auditor's report
3. Appointment of auditors
4. Estate matters (including traffic, parking, etc)
5. Election of 2007/8 committee
6. Proposed changes to the constitution by Sanjay Chadha and other residents – see below
7. Intermission Reception
8. AOB
9. Close

Proposed changes to the constitution of the Hanger Hill (East) Residents' Association by Sanjay Chadha and other residents, extracted below, were contained in a letter dated 4 March (received 15 March) and will be considered, as requested, at the **Annual General Meeting** on 19 April 2007. Where appropriate, some of these proposed changes may be considered during the EGM.

- “1. The Association shall have a Committee of 11 members who shall all be elected annually and be representative of the multi-cultural make-up of the estate. (amendment needed in clause5 of the constitution)
 2. The Committee shall select its Chairman, Vice Chairman, Secretary and Treasurer. (amendment needed in clause4 of constitution)
 3. The Committee will organize twice a year social gathering (Christmas and summer) and consult the residents once every year about their most serious concerns (e.g. crime, graffiti, rat-runs, conservation planning permission for extensions, parking, street lighting, condition of the roads and pavements, welcome signs, etc.) (new amendment needed in constitution)
 4. No Officer of the committee shall serve for more than three years. (new amendment needed in the constitution)
 5. Reforms of electoral process of the committee members (eg voting by secret ballots & election is to be supervised by an independent person who will act as a returning officer/election supervisor). (new amendment needed in the constitution)
 - 6 In the agenda of the Agm a specific/exact time of the election of the committee members must be mentioned. (new amendment needed in the constitution)
 7. Membership of the Association will be restricted to those who care about our amenities and agree to contribute £20 per annum to ensure we have sufficient funds to make progress. (new amendment needed in the constitution)”
-

NOMINATION FORM for 2007/2008 COMMITTEE

I, the undersigned, am willing to serve on the 2007/8 committee of the HHERA:

Name:
Address:
Postcode:
Telephone:
E-mail:
Signature:

I have been nominated and seconded by the residents below:

<i>Nominator</i>	<i>Secunder</i>
<i>Name:</i>	<i>Name:</i>
<i>Address:</i>	<i>Address:</i>
<i>Postcode:</i>	<i>Postcode:</i>
<i>Telephone:</i>	<i>Telephone:</i>
<i>E-mail:</i>	<i>E-mail:</i>
<i>Signature:</i>	<i>Signature:</i>

Note. All nominations should be submitted to the Secretary, Michael Black, 102 Boileau Rd, W5 3AJ, by no later than 12 April 2007 to be considered for inclusion. Any names received after this date will not be eligible. Copies of this document and the agendas for the E(Special)GM and AGM are available for download at our website, www.hhera.com or please feel free to photocopy as required, if you intend standing for election to the committee.

18/03/07